

# AGM MINUTES

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**Meeting:** AGM Meeting 2017  
**Date of meeting:** 9<sup>th</sup> April 2017  
**Venue:** Hugglescote Social Club  
**Prepared by:** Dan Noon

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## Present

Simon Hammonds	Chairperson / Coach
Ian Webster	Communications /Fixtures Secretary /Ride Leader
Les Patchett	Welfare Officer / Social Secretary
Kelly Hammonds	Treasurer / Secretary / Coach
Dan Noon	Press Officer
Collette Porter	Club Member
Tracey R-Lynne	Club Member

## Apologies

None

## Item

## Action

### 1.0

### Welcome

1.1

The Chairperson thanked and welcomed everybody for attending the 3rd Coalville Triathlon Club AGM.

### 2.0

### Matters Arising / Previous Minutes

2.1

The Chairperson read through the previous minutes – No outstanding matters arising.

### 3.0

### Club Constitution

3.1

The club constitution was read out.  
Amendments have been made in line with the ever growing club numbers and affiliation to UK Athletics.  
By show of hands the club constitution was ratified and carried forward for the next year.

### 4.0

### Chairman's Report

4.1

The Chairperson gave a brief overview of the clubs achievements and progression during its 3rd year.

See Appendix 1

Item	Action
<b>5.0</b>	<b>Treasurers Report</b>
5.1	The Treasurer gave a financial summary of the last 12 months accounts.  See Appendix 2
5.2	Members
5.3	By show of hands it was agreed to keep the annual membership fee at £30.
5.4	By show of hands it was agreed that Tuesday evenings should stay as 'pay per session' unless a member wishes to pay by Standing Order. Thursday mornings will continue to be by compulsory standing order to cover the cost and encourage attendance. A re-vote will take place at the next AGM.
<b>6.0</b>	<b>Insurance</b>
6.1	Coaches must be members of the BTF to be covered by insurance to coach at the club. Annual check below:  Simon Hammonds    E1056143    Expiry 31/08/2017 Kelly Hammonds    E1058838    Expiry 31/03/2018 Dan Noon            E1058795    Expiry 28/02/2018
<b>7.0</b>	<b>Election of Members</b>
7.1	The committee stepped down from their positions.
7.2	Members put themselves forward for re-election and election to new positions and were unchallenged:-  Simon Hammonds - Chairman Ian Webster - Communications / Fixtures Secretary Kelly Hammonds - Treasurer / Secretary Dan Noon – Publicity Officer Tracy R-Lynne - Run Co-ordinator / Social Secretary Collette Porter - Welfare Office / Secretary
<b>8.0</b>	<b>Any Other Business</b>
8.1	The club kit.
8.2	The topic of Club Promotion was discussed and it was felt that the website, Facebook, press articles, club kit and the advertising we'll soon have at Ibstock Leisure Complex is sufficient at present.
8.3	The Chairman stated that the club would be looking for 1 or 2 members to undertake BTF level 1 coaching courses within the next 12 months, and then for those members to move onto level 2 shortly after if they wish.

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<b>Item</b>	<b>Action</b>
8.4	All discussed the lack of club trip this year and the difficulties faced with regards to cost and time of year. Teresa Talbott suggested organising a camping trip to Tenby in Wales for The Long Course Weekend as it would suit all abilities. Adam Clarke agreed to try and organise something at home or abroad for next year with Dan Noon.
8.5	Last year all agreed that any charity events or rides would be done in honour of our founding member Jamie Harman and a donation would be made to Mind.
<b>9.0</b>	<b>Next Meeting</b>
9.1	TBC – And published on the club Website and Facebook group 6 weeks before the meeting.

Hi All,

Welcome to the third AGM of Coalville Triathlon Club, this year has been an excellent year for our club and from the committee perspective we have lost some members and coaches but we have worked hard to continue to provide for our members.

Looking back over the last year we have achieved a lot for a small club, athletes racing all over the world, an impressive seven teams in the club relays, regular organised club rides, two swim sessions, Christmas party & Awards Ceremony and much more. I'd like to add the club awards were almost impossible to choose winners with everyone achieving so much each year, there were so many worthy winners and long may these difficult choices continue!

We also won NWLEICS LSA Club of the Year again! 2nd year running showing how people in the local area are recognising the all-inclusive values the club and its members have. We had Ian Webster represent GB in his age group in Mexico! The coaching staff was reduced to two level two coaches but we have recently added another level one coach which has taken the pressure off a little.

I'd like to thank the members for supporting this move by paying monthly for Thursday morning swims, this allows us to budget confidently and ensure we can still be financially stable especially during summer months when many are swimming open water. We also ran more open water training sessions and look forward to doing another when required.

We joined UK Athletics to allow our members to run in the local running leagues like Derby Runner cross country and the winter and summer Leicester road running league. We are hosting our first event on 14th May and Ian is doing an excellent job of planning and co-ordinating the event and we thanks all the members for volunteering their time to help.

The ethos of the club has always been an all-inclusive one and we pride ourselves on welcoming all abilities, we have seen great improvements thanks to the coaching staff and support of more experienced members and long may this continue.

For the next year we are looking at the following:

- Continue to promote our club in the local area
- Grow our coaching staff further
- More social events
- More teams at club relays
- Supported open water swim sessions
- More people at local races to show who Coalville Triathlon Club are with our fantastic support and respectful athletes
- Annual Spring Tri camp
- Christmas party / awards night
- Our first Event!

In summary, I have been very proud to see the club grow to approx. 60 active members over the last year but most of all seeing the improvement in everyone and seeing athletes set and achieve their goals with the help and support of this club. I'd also like to thank the committee for the endless hours they put into the club of their personal time as it simply wouldn't be where it is today without that commitment. Thank you.

## Coalville Triathlon Club

### Income Statement

For the Year Ending 31st March 2017

	April	May	June	July	August	September	October	November	December	January	February	March
Balance	£ 1,719.30	£ 3,159.37	£ 3,649.37	£ 3,867.62	£ 3,264.62	£ 3,632.36	£ 2,172.15	£ 2,806.17	£ 3,437.37	£ 3,436.97	£ 2,212.49	£ 2,959.49
<b>Income</b>												
Swim (week 1)	£ 65.00	£ 54.00		£ 30.00	£ 45.00	£ 5.00	£ 40.01	£ 65.00	£ 84.00	£ 25.00	£ 70.00	£ 20.00
Swim (week 2)	£ 5.00	£ 25.00	£ 24.00	£ 15.00		£ 50.00	£ 65.00	£ 40.00		£ 85.00	£ 105.00	£ 70.00
Swim (week 3)	£ 50.00	£ 100.00	£ 20.00	£ 25.00	£ 5.00	£ 20.00	£ 40.00	£ 33.00	£ 30.00	£ 35.00	£ 80.00	£ 75.00
Swim (week 4)	£ 65.00	£ 5.00	£ 23.00	£ 24.00	£ 25.00	£ 50.00	£ 75.00	£ 22.00	£ 40.00	£ 50.00	£ 10.00	£ 65.00
Swim (week 5)			£ 20.00		£ 30.00	£ 25.00		£ 40.00		£ 65.00		£ 80.00
Membership	£ 1,020.00	£ 120.00	£ 80.00	£ 30.00	£ 20.00	£ 20.00	£ 80.00	£ 50.00	£ 20.00		£ 90.00	£ 30.00
Ibstock S/O's	£ 400.00	£ 406.00	£ 480.00	£ 346.00	£ 406.00	£ 446.00	£ 446.00	£ 384.00	£ 396.00	£ 348.00	£ 308.00	£ 313.10
Relays			£ 585.00	£ 210.00	£ 30.00		£ 30.00					
Run Affiliation					£ 20.00	£ 70.00	£ 180.00			£ 10.00		
Christmas Party Tickets							£ 60.00	£ 125.00	£ 120.00			
Donations / Sponsorship			£ 22.25		£ 52.44	£ 26.47			£ 300.00	£ 153.64	£ 119.00	£ 148.00
<b>Balance</b>	<b>£ 1,605.00</b>	<b>£ 710.00</b>	<b>£ 1,254.25</b>	<b>£ 680.00</b>	<b>£ 633.44</b>	<b>£ 712.47</b>	<b>£ 1,016.01</b>	<b>£ 759.00</b>	<b>£ 990.00</b>	<b>£ 771.64</b>	<b>£ 782.00</b>	<b>£ 801.10</b>
<b>Total</b>	<b>£ 3,324.30</b>	<b>£ 3,869.37</b>	<b>£ 4,903.62</b>	<b>£ 4,547.62</b>	<b>£ 3,898.06</b>	<b>£ 4,344.83</b>	<b>£ 3,188.16</b>	<b>£ 3,565.17</b>	<b>£ 4,427.37</b>	<b>£ 4,208.61</b>	<b>£ 2,994.49</b>	<b>£ 3,760.59</b>
<b>Expenses</b>												
Pool Hire		£ 120.00	£ 1,036.00		£ 50.00	£ 1,560.00						
Coaching												
Courses						£ 350.00				£ 80.00		
Social				£ 100.00					£ 585.40			
Races				£ 1,183.00			£ 286.00	£ 65.00			£ 35.00	£ 20.00
Website												
Equipment	£ 164.93				£ 215.70	£ 232.68	£ 95.99	£ 62.80		£ 1,916.12		
Affiliation		£ 100.00				£ 30.00			£ 405.00			
<b>Total</b>	<b>£ 164.93</b>	<b>£ 220.00</b>	<b>£ 1,036.00</b>	<b>£ 1,283.00</b>	<b>£ 265.70</b>	<b>£ 2,172.68</b>	<b>£ 381.99</b>	<b>£ 127.80</b>	<b>£ 990.40</b>	<b>£ 1,996.12</b>	<b>£ 35.00</b>	<b>£ 20.00</b>
<b>Balance</b>	<b>£ 3,159.37</b>	<b>£ 3,649.37</b>	<b>£ 3,867.62</b>	<b>£ 3,264.62</b>	<b>£ 3,632.36</b>	<b>£ 2,172.15</b>	<b>£ 2,806.17</b>	<b>£ 3,437.37</b>	<b>£ 3,436.97</b>	<b>£ 2,212.49</b>	<b>£ 2,959.49</b>	<b>£ 3,740.59</b>
<b>Month end check - Account</b>	<b>£ 3,070.17</b>	<b>£ 3,506.17</b>	<b>£ 3,686.42</b>	<b>£ 3,204.42</b>	<b>£ 3,527.16</b>	<b>£ 1,926.95</b>	<b>£ 2,190.97</b>	<b>£ 2,567.17</b>	<b>£ 3,331.77</b>	<b>£ 1,907.29</b>	<b>£ 2,359.29</b>	<b>£ 3,630.39</b>
<b>Month end check - Cash</b>	<b>£ 89.20</b>	<b>£ 143.20</b>	<b>£ 181.20</b>	<b>£ 40.20</b>	<b>£ 105.20</b>	<b>£ 245.20</b>	<b>£ 615.20</b>	<b>£ 870.20</b>	<b>£ 105.20</b>	<b>£ 305.20</b>	<b>£ 600.20</b>	<b>£ 110.20</b>