

AGM MINUTES

Meeting: AGM Meeting 2018
Date of meeting: 29th April 2018
Venue: Whitwick Constitutional Club
Prepared by: Kelly Hammonds

Present

Simon Hammonds	Chairperson / Coach
Dan Noon	Fixtures / Communications / Coach
Kelly Hammonds	Treasurer / Coach
Tracey R-Lynne	Social Secretary / Run Leader
Collette Porter	Secretary / Welfare Officer
Joel May	Club Member

Apologies

None

Item

Action

1.0

Welcome

1.1

The Chairperson thanked and welcomed everybody for attending the 4th Coalville Triathlon Club AGM.

2.0

Matters Arising / Previous Minutes

2.1

The Chairperson read through the previous minutes – No outstanding matters arising.

3.0

Club Constitution

3.1

The club constitution was read out.
Amendments have not been made this year.
By show of hands the club constitution was ratified and carried forward for the next year without change.

4.0

Chairperson's Report

4.1

The Chairperson gave a brief overview of the clubs achievements and progression during its 4th year.

See Appendix 1

5.0

Treasurers Report

5.1

The Treasurer gave a financial summary of the last 12 months accounts.

Item		Action												
	See Appendix 2													
5.2	By show of hands it was agreed that the annual club membership fee would increase from £30 to £35 in 2019.													
5.3	By show of hands it was agreed that Tuesday evenings should stay as 'pay per session' unless a member wishes to pay by Standing Order. Thursday mornings will continue to be by compulsory standing order to cover the cost and encourage attendance. A re-vote will take place at the next AGM.													
6.0	Insurance													
6.1	Coaches must be members of the BTF to be covered by insurance to coach at the club. Annual check below:													
	<table border="0"> <tr> <td>Simon Hammonds</td> <td>E1056143</td> <td>Expiry 31/08/2018</td> </tr> <tr> <td>Kelly Hammonds</td> <td>E1058838</td> <td>Expiry 31/03/2019</td> </tr> <tr> <td>Dan Noon</td> <td>E1058795</td> <td>Expiry 28/02/2019</td> </tr> <tr> <td>Mick Anderson</td> <td>E137377</td> <td>Expiry 31/12/2019</td> </tr> </table>	Simon Hammonds	E1056143	Expiry 31/08/2018	Kelly Hammonds	E1058838	Expiry 31/03/2019	Dan Noon	E1058795	Expiry 28/02/2019	Mick Anderson	E137377	Expiry 31/12/2019	
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Mick Anderson	E137377	Expiry 31/12/2019												
7.0	Election of Members													
7.1	The committee stepped down from their positions.													
7.2	Members put themselves forward for re-election and election to new positions and were unchallenged:-													
	<p>Simon Hammonds- Chairperson Dan Noon - Fixtures Secretary Kelly Hammonds - Treasurer Tracy R-Lynne - Social Secretary Collette Porter - Communications Officer Joel May – Secretary / Welfare Officer</p>													
8.0	Any Other Business													
8.1	The topic of Club Promotion was discussed and it was felt that the website, Facebook, and club kit have been sufficient so far but that we do need an Instagram account and a better notice board at Ibstock Leisure Complex.													
8.2	The Chairperson stated that the club will be looking for members to assist with future run and ride sessions. If volunteers require a Run or Ride Leader course then this will be funded by the club.													
9.0	Next Meeting													
9.1	Date to be confirmed via email to all members and published on the club Facebook group 6 weeks before the meeting.													

Item**Action****Appendix 1**

Hi All,

Welcome to the fourth AGM of Coalville Triathlon Club, this year has been an excellent year for our club.

I'd firstly like to thank on record Ian Webster for his service to the committee and club since its inception, Ian has given a lot of his time over the years and much of it behind the scenes helping the club run smoothly. Ian has now stepped down but still remains a club member.

Looking back over the last year we have achieved a lot for a small club, athletes racing all over the world, an impressive six teams in the club relays, regular organised club rides, two swim sessions, we've added a strength and conditioning session and run sessions both which are going well, We had the usual Christmas party & Awards Ceremony and much more. I'd like to add the club awards were almost impossible to choose winners with everyone achieving so much each year, there were so many worthy winners and long may these difficult choices continue!

We have increased the coaching staff to two, Level two coaches and two Level one coaches which is helping a lot.

We have introduced a new online membership system, this has significantly reduced administration overhead and allows our members to keep their personal information up to date. With this we have also introduced a tiered membership system to cater for athletes that only wish to run for the club.

We are currently developing a new website which is to be launched early May.

The ethos of the club has always been an all-inclusive one and we pride ourselves on welcoming all abilities, we have seen great improvements thanks to the coaching staff and support of more experienced members and long may this continue.

For the next year we are looking at the following:

- Continue to promote our club in the local area
- Grow our coaching staff further
- More social events
- More teams at club relays
- Supported open water swim sessions.
- More people at local races to show who Coalville Triathlon Club are with our fantastic support and respectful athletes
- Annual Spring Tri camp
- Christmas party / awards night

In summary, I have been very proud to see the club continue to approx. 55 active members over the last year but most of all seeing the improvement in everyone and seeing athletes set and achieve their goals with the help and support of this club. I'd also like to thank the committee for the endless hours they put into the club of their personal time as it simply wouldn't be where it is today without that commitment. Thank you.

Coalville Triathlon Club

Income Statement

For the Year Ending 31st March 2018

	April	May	June	July	August	September	October	November	December	January	February	March
Balance	£ 3,437.74	£ 4,839.37	£ 4,027.75	£ 3,926.34	£ 3,981.46	£ 4,402.46	£ 2,709.46	£ 3,123.12	£ 3,670.23	£ 2,241.29	£ 2,041.13	£ 2,584.13
Income												
Swim (week 1)	£ 54.00	£ 30.00	£ 35.00	£ 40.00	£ 40.00	£ 45.00	£ 55.00	£ 40.00	£ 30.00		£ 120.00	£ 60.00
Swim (week 2)	£ 41.00	£ 25.00	£ 45.00	£ 20.00	£ 45.00	£ 30.00	£ 90.00	£ 30.00	£ 25.00	£ 40.00	£ 35.00	
Swim (week 3)	£ 35.00	£ 35.00	£ 25.00	£ 30.00	£ 50.00	£ 45.00	£ 45.00	£ 55.00		£ 40.00	£ 40.00	
Swim (week 4)	£ 50.00	£ 20.00	£ 30.00	£ 53.00	£ 45.00	£ 45.00	£ 45.00	£ 30.00		£ 40.00	£ 40.00	
Swim (week 5)					£ 20.00		£ 35.00	£ 40.00		£ 35.00	£ 50.00	
Paypal	£ 1,190.53							£ 208.10				
Tri Strength	£ 21.00	£ 39.00	£ 7.00	£ 21.00	£ 54.00		£ 45.00	£ 47.50				
Membership	£ 104.00	£ 29.38										
Ibstock S/O's	£ 261.10	£ 276.00	£ 216.00	£ 281.00	£ 236.00	£ 240.00	£ 300.00	£ 276.00	£ 271.00	£ 258.00	£ 258.00	£ 218.00
Relays		£ 30.00	£ 30.00	£ 217.28								
Run Affiliation	£ 15.00						£ 15.00					
Christmas Party Tickets					£ 100.00			£ 220.00				
Donations / Sponsorship			£ 684.59			£ 250.00		£ 132.00			£ 75.00	
Balance	£ 1,771.63	£ 484.38	£ 1,072.59	£ 662.28	£ 590.00	£ 655.00	£ 630.00	£ 1,078.60	£ 326.00	£ 413.00	£ 618.00	£ 278.00
Total	£ 5,209.37	£ 5,323.75	£ 5,100.34	£ 4,588.62	£ 4,571.46	£ 5,057.46	£ 3,339.46	£ 4,201.72	£ 3,996.23	£ 2,654.29	£ 2,659.13	£ 2,862.13
Expenses												
Pool Hire		£ 1,296.00	£ 70.00			£ 2,268.00			£ 1,748.00			
Coaching												
Courses				£ 395.00						£ 280.00		
Social			£ 90.00			£ 80.00	£ 35.10	£ 470.00	£ 6.94	£ 135.00		
Races			£ 1,014.00	£ 169.00								
Website				£ 43.16			£ 43.16			£ 43.16		
Equipment					£ 49.00		£ 138.08	£ 16.49				
Affiliation	£ 370.00				£ 120.00			£ 45.00		£ 155.00	£ 75.00	
Total	£ 370.00	£ 1,296.00	£ 1,174.00	£ 607.16	£ 169.00	£ 2,348.00	£ 216.34	£ 531.49	£ 1,754.94	£ 613.16	£ 75.00	£ -
Balance	£ 4,839.37	£ 4,027.75	£ 3,926.34	£ 3,981.46	£ 4,402.46	£ 2,709.46	£ 3,123.12	£ 3,670.23	£ 2,241.29	£ 2,041.13	£ 2,584.13	£ 2,862.13
Month end check - Account	£ 4,396.67	£ 3,861.05	£ 3,617.64	£ 3,508.76	£ 4,196.76	£ 2,338.76	£ 2,472.52	£ 2,895.13	£ 2,153.13	£ 1,797.97	£ 2,115.97	£ 2,738.97
Month end check - Cash	£ 442.70	£ 166.70	£ 308.70	£ 472.70	£ 205.70	£ 370.70	£ 650.60	£ 775.10	£ 88.16	£ 243.16	£ 468.16	£ 123.16